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/02 -, Community Action Committee

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 Community Action Committee  
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Planning Council Members, Non-Members, & Providers:

Please note the date and time for the Community Action Committee.

Thursday, April 11th  
 5pm - 7pm  
 Location: 25 Van Ness 330B

If you have any questions, please feel free to call or email.

Robert Owens  
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Subject: Community Action Committee

Date: Mon, 1 Apr 2002 10:03:38 -0800

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HIV Planning Council Members, Non-Members, & Providers:

Please note the date and time for the Community Action Committee.

DATE: Thursday, April 11th

TIME: 5pm - 7pm

LOCATION: 25 Van Ness 330B

If you have any questions, please feel free to call or email.

Thank you,

Robert Owens

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# HIV Health Services Planning Council Community Action Committee

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**Meeting Date:** <sup>Minutes</sup> April 11<sup>th</sup>, 2002  
**Meeting Place:** 25 Van Ness Ave., Room 330B  
**Meeting Time:** 5:30pm - 7:30pm  
**Members Present:** Kevin Johnson; Jim Mitulski; Dirk Doepfner; Anthony Huynh; William Blum; Cecilia Chung; and Charles Siron.  
**Others Present:** Eric Whitney (Council Coordinator); Michael P. Finley (Public); Brian Silva (PRC Volunteer); Edwin del Carpio (AEF); Laura Thomas (DPH); and Robert Owens (Council Admin. Asst. - Minutes).

**Next Meeting:** Mon., May 6<sup>th</sup>, 2002, 25 Van Ness, 330A, 5:00pm -6:30pm

## Introductions

## Discussion

Eric Whitney will moderate the discussion of the committee. Eric Whitney reviewed what the purpose of the committee was and asked the committee to brainstorm ideas about the goals and direction of the committee.

Jim Mitulski stated that his "brainstorm" ideas were to have a strong visual presence in the community, to create a public voice, and to have as many people march in the candlelight vigil for AIDS in May. In addition, Jim stated that the committee should meet with each San Francisco Supervisor to advocate for HIV/AIDS clients; to have about 10 or so clients come to the meeting and tell their stories to the Supervisors.

Kevin Johnson asked if the council could advocate publicly? Jim Mitulski replied that it was more about creating consciousness. Eric Whitney stated that it was about advocacy efforts around political issues. Laura Thomas stated that she will get clarity of the limits of advocacy.

Kevin Johnson stated that he would like the committee to become a liaison between Providers such as Mental Health and Substance Abuse.

Edwin del Carpio stated clients should be educated about the impact of the recent cuts.

Cecilia Chung stated that the committee should work more closely with other funders to spend money more efficiently.

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Dirk Doepfner stated that the committee should use Pride as a way to inform people about the cuts to CARE funding; quote – “\$2.2 Million is too damn much!” Eric Whitney said that the committee should have a Public Relations component. Eric Whitney also stated that council members should communicate with people involved with policy work to communicate how the cuts have affected the council's work. Cecilia Chung stated that the committee should also focus on Public Relations and advocacy.

Jim Mitulski stated that council members should lobby their own community. For example, in 1995 patients of Kaiser protested for Kaiser to test for viral load. This action raised consciousness of the community and encouraged them to lobby.

Cecilia Chung stated that the committee should use press releases to allow for better coverage on issues such as the CARE Cuts.

Charles Siron stated that the committee needs to work in conjunction with the PWA Caucus on events such as the community forums. Kevin Johnson agreed, stating that the PWA Caucus has internal mechanisms that would be beneficial to the committee.

Laura Thomas suggested that the committee coordinate with the Prevention Planning Council, Substance Abuse Treatment on Demand Council, and have training for the council on “How to be Heard” by the government and public. The committee should also meet with state officials, congress or their staff to discuss, informally, about San Francisco services. In addition, council members should sit on other councils to coordinate efforts, have community forums to involve and inform the public, and figure out a work plan and tasks they want the committee to accomplish. Forums will allow the committee to hear consumer issues, educate the public, target different populations and neighborhoods, receive feedback, and conduct needs assessments.

Cecilia Chung stated that the committee needs to form a Mission Statement. Eric Whitney reviewed the committee's conversations and presented the common themes; they were communication with public and government, activities with the community, policy makers, media, hold forums and educational lectures. Jim Mitulski stated that the media wants to be our partners, we need to maximize our communication work in partnership with providers. Laura Thomas suggested a possible mission statement: “Communicate with the State and Federal government, public, providers, and media. Educate the public and policy makers. Conduct advocacy to influence the government. Coordinate and collaborate with the Provider Network and other councils.”

The committee then discussed public relations and press releases. Laura Thomas suggested the council to find a pro bono media person or firm.

### **Time, Date, & Location**

The committee decided to hold the Community Action Committee on the first Monday of the month from 5pm – 6:30pm.

### **Next Agenda**

- Mission Statement
- Gay Pride
- Structure of Committee
- Graphic Designer – Lisa Roth
- Candle Light March
- Honoring Former Council Members
- Ryan White Remembrance

### **Adjournment**

The meeting was adjourned at 6:30 p.m.



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**HIV Health Services Planning Council  
Community Action Committee**

**May 6<sup>th</sup>, 2002**  
25 Van Ness Room 330A  
5:00 - 6:30 p.m.

**Item**

- I. Mission Statement**
- II. Gay Pride**
- III. Structure of Committee**
- IV. Candlelight March**
- V. Honoring Former Council Members**
- VI. Ryan White Remembrance**

**Possible Mission Statement:** "Communicate with the State and Federal government, public, providers, and media. Educate the public and policy makers. Conduct advocacy to influence the government. Coordinate and collaborate with the Provider Network and other councils."

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# HIV Health Services Planning Council Community Action Committee

**Meeting Date:** May 6<sup>th</sup>, 2002  
**Meeting Place:** 25 Van Ness Ave., Room 330A  
**Meeting Time:** 5:00pm - 6:30pm  
**Members Present:** Charles Siron; Cecilia Chung; Kevin Johnson; Dirk Doepfner and Donald Frazier.  
**Others Present:** Eric Whitney; Edwin del Carpio (AEF); Laura Thomas (DPH); Jim Illig (Project Open Hand); and Robert Owens (Council Admin. Asst. - Minutes), Tom Calvanese (TARC).  
**Next Meeting:** Mon., June 3<sup>rd</sup>, 2002, 25 Van Ness, 330A, 5:00pm -6:30pm

## Introductions

Eric Whitney will lead the discussion.

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## Mission Statement

Eric Whitney reviewed the discussions from the last meeting and read a draft mission statement. The committee then held a discussion about the draft mission statement.

Jim Illig asked to add the words "local government" to the statement. Laura Thomas asked to add the words "Provider Network and Prevention Council" to the statement.

Don Frazier inquired about what the parameters of the committee would be like; could the role of the committee be to seek other funding source for HIV programs. Eric Whitney stated that the committee needs to get clarity on what it can do, what are the limitations.

Cecilia Chung stated that the committee can facilitate press releases. Laura Thomas stated that the committee should always do things that can educate the community, about the funding cuts. How can this group influence or support community based organizations.

Cecilia Chung stated that this group can be used to strategize on how the Council wants to handle issues such as the funding cuts and should collaborate with other councils. Eric Whitney stated that the committee should investigate what has been already established by other councils or groups, and participate in those systems; to coordinate with other councils. Don Frazier indicated that the

committee could take a more global approach in informing the public that money is still need for HIV/AIDS; the rate of infection is increasing.

Eric Whitney suggested that the mission statement might be too broad; the committee could look at developing educational materials regarding the council, services, and agencies it supports. Don Frazier stated that the committee should be the voice of the council, to tell the story of the council. Cecilia Chung stated that it's a matter of Public Relations, very little is known about what the council does; the more people that know the more chances for help.

Jim Illig stated that he sees the committee as more of an action group than an education group. The committee should take on the role of leaders for the Council, by attending the board of supervisor meetings advocating for the HIV agencies and communities, asking the hard questions, and informing them. Dirk Doepfner asked if the council support staff could have a list of up-coming events that the Council Members need to attend.

Kevin Johnson suggested that it would be wise to have speaking points or guidelines on what to talk about when Council Members attend other meetings to discuss or advocate.

Laura Thomas suggested the following talking points: more people are living with AIDS longer, more HIV/AIDS individuals are living in SF, the needs of PWA's are increasing due to living longer, hospitalization, and homelessness. Needs increase in local funding to make up for cuts. Tom Calvanese suggested that graphs are a good visual tool to demonstrate points. Laura Thomas suggested that the Needs Assessment report would be a good media piece, the Council should put out a press release, hold a conference, meet with each of the board of supervisors, review the information with them, and ask them what they are going to do to help us meet those needs.

Don Frazier stated that he will be going to the Budget Committee meeting.

### **Candlelight/Pride**

Cecilia Chung stated that the Council needs to make statement during pride. Jim Mitulski and Cecilia Chung will be speaking at the Candlelight march. Laura Thomas stated that signs or banners could get the Council's message across.

### **Adjournment**

The meeting was adjourned at 6:30 p.m.

## **HIV Health Services Planning Council Community Action Committee**

**Meeting Date:** June 3, 2002  
**Meeting Place:** 25 Van Ness Ave., Room 330A  
**Meeting Time:** 5:00pm - 6:30pm  
**Members Present:** None  
**Others Present:** Eric Whitney (Council Coordinator); Edwin del Carpio (AEF);  
Laura Thomas (DPH); Jim Illig (Project Open Hand);  
Veronika Cauley (Public) and Jeffrey Harding (Council  
Admin. Asst. - Minutes)

**Next Meeting:** TBD.

### **Introductions**

Those in attendance waited until 5:20 for a Council Member to create a quorum.  
No member appeared.

Veronica voiced her concerns about Transgender Issues, including treatment from current providers. She voiced concern of the way that money is spent by current providers. She also expressed her desire for a transgender-specific/only shelter, and she commented that she would like these issues raised in general Council Meeting.

### **Adjournment**

The meeting was cancelled at 5:30 pm.

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